

CONSTELLATION CHAPTER EGA HYBRID BOARD MEETING

November 19, 2024

Hybrid Meeting Recorded by Alice LaSota

Minutes Submitted by Bonnie Berman

Meeting called to order at 7:01 pm by Susie Jordan, President.

MEMBERS PRESENT: A quorum was met with the following attendees: Susie Jordan, Cynthia Rosenberg, Devon Andres, Donna Finley, Jane Bauersfeld, Jeanette Farrell, Jan Rollins, Carol Crumley, Kathy Schatz, Sue White, Alice LaSota and Bonnie Berman.

AGENDA (Attachment #1):

Submitted by Susie Jordan, President

- See Attachment #1.

APPROVAL OF MINUTES OF THE PREVIOUS MEETING:

- A motion to approve the minutes of August 4, 2024, was made by Alice and seconded by Jan. There were no objections. Motion carries.
- A motion to approve the minutes of September 4, 2024 Special Meeting, was made by Jan and seconded by Cynthia. There were no objections. Motion carries.
- A motion to approve the minutes of November 4, 2024 Annual Meeting, was made by Alice and seconded by Jan. There were no objections. Motion carries.

PROGRAMS (Attachment #2):

Submitted by Alice LaSota, 1st VP/Programs & Education

- See Attachment #2.
- Alice reported that we need a couple more people who understand the AV set-up at the 50+ Center. It would be helpful if Chris could have a training session on site for the tech people responsible for AV at meetings.
- The Program Committee met yesterday (November 18, 2024). They are planning three nametag classes, using three different techniques, for the Saturday meetings in Sept., Oct. and Nov. 2025. The three techniques will be surface embroidery, cross stitch, and one other yet to be chosen.
- In the future, the Program Committee is planning for a Zoom class with Dawn Donnelly, "Treasures from the Great Lakes", a Royal School lecture by curator Isabella Rosner, a lecture and class on Rozachi, and a Kantha Indian embroidery class.
- The Program Committee is working on a field trip to Woodlawn for Saturday March 8th. Details are still being finalized. Susie suggested letting In Stitches know that our chapter is taking a field trip and will stop by.

TREASURER (Attachment #3, 3.1, 3.2):

Submitted by Devon Andres & Sue White, Treasurers

- See Attachment #3, 3.1

MEMBERSHIP:

Submitted by Cynthia Rosenberg, 2nd VP/Membership

- We currently have 153 members.
- Susie volunteered to format the membership spreadsheet into a new Directory.

- Susie requested a list of who has joined in 2024 and a list of who the Plural members are. Cynthia will send the spreadsheet to Susie and Carol will mark Plural members on the spreadsheet.

NEWSLETTER (Attachment #4):

Submitted by Karen Olsen, 3rd VP/Newsletter

- See Attachment #4

REGIONAL REPORT:

Submitted by Jane Bauersfeld, Regional Representative

- No Report
- Alice requested on behalf of the Program Committee if there is any way that they can know ahead of time what and when the Regional program & lectures are. It would help in their planning. Jane will look into it.

TECHNOLOGY REPORT:

- No report.

OUTREACH/DIVERSITY (Attachment #5):

Submitted by Jeanette Farrell

- See Attachment #5

CORRESPONDING SECRETARY:

Submitted by Donna Finley, Corresponding Secretary

- Donna continues to send out emails with announcements, zoom links, etc.

OLD BUSINESS:

- Need new member for the nominating committee.
- Someone needs to attend the ANCAC meeting. Alice attends when she can.
- Mary V suggested our 2024 donation go to the nonprofit, Turners Station Community, as their members have been impacted by the Key Bridge collapse. A motion to approve the \$100 donation to the Turners Station Community was made by Bonnie, and seconded by Alice. There were no objections. Motion carries. Susie will make arrangements to deliver the check.
- Jan brought up the question if anything has been done about writing an article about Penny. Carol brought nomination Penny for the Golden Needle which has a deadline of May 1st. Alice is willing to work on it with others and will follow up. Amy & Evelyn were mentioned as people who may be willing to help Alice.
- Susie reported that the book sale has been a success raising to-date \$190. A motion to use these funds for the Legacy Fund was made by Bonnie and seconded by Jane. There were no objections. Motion carries.
- Susie brought up the implementation of our approved Policies and Procedures. Do they need to be approved higher up in EGA? Alice said they are strictly for our chapter. Once it is posted on our website a link will be sent out to all members. Jane brought up that there should be a complete date on the document.

2025 Discussions:

- How much of a balance should we have?
- How should we reallocate rent money we are no longer using?
- Review advertising.

- Brochure needs to be updated. Jess Moore has volunteered to help the Outreach/Diversity committee with the update. Susie remarked that we will need to have the brochure approved by EGA National.
- Mentoring.
- New member packet.
- Committees that need additional volunteers are Historian, Hospitality, Tech, and Fundraising. Alice stated that when you ask people directly you usually have a better response. Alice suggested Board members write to Susie with any suggestions.
 - Jess and Debbie Barlow have signed up for tech.
 - Jeanette said if someone in Tech is willing to teach her she is willing to volunteer.
- Additional person to work with Penny as Historian.
- Work on making sure every position has a partner.
- Find a professional web master to improve our website. Donna said to be sure to have specific needs when talking to a webmaster. A task force should be created to look into what our needs are. Jane mentioned that the ANG website was just upgraded and looks good. She will research who did their website.
- What meetings and/or classes should be required to keep attendance? Is attendance used for reports? Meetings need to be defined as to which are considered regular meetings and which are considered special interest.
 - General Meeting – Monday
 - General Meeting – Saturday
 - Regional Book Club
 - Cockeysville Interest Group
 - Needlepoint Interest Group
 - Surface/Crewel Embroidery Interest Group
 - Hardanger Interest Group

NEW BUISNESS:

- Susie will follow up on placing an individual chapter ad in the Woodlawn program.
- Alice reported that ANCAC is doing a full page ad in Woodlawn program and wanted to know if we are willing to contribute to the cost of the ad. There will be room in the ad for each chapter to have their logo, location and contact information. A motion was made by Jan to contribute to the cost of the full page ANCAC ad in the Woodlawn program costing our chapter \$58.34. The motion was seconded by Donna. There were no objections. Motion carries. Susie will be in contact with Heather to provide what information they need from our chapter.
- Susie and Alice are working on an announcement about our new meeting location. This announcement will go to Region, National and Needle Arts.
- Sue is going to check to make sure we renewed our Zoom license through the Region at their cost.
- ANCAC is asking all chapter to sign a statement to be responsible financially for any financial loss when/if an ANCAC program does not succeed. The loss would be shared by the six chapters. There are not enough details and if programs are run correctly a financial loss should not happen. In our chapter all programs are self-sustaining and chapter funds are not used. Alice is going to try to get more details.
 - Susie suggested that the Program Committee do a FAQ about how to run self-sustaining programs.
 - The consensus was not to sign any document.

- Alice motioned to move the 2nd Saturday meetings to the 3rd Saturday of the month beginning in September 2025.
 - The 1st Monday and 2nd Saturday meetings often fall in the same week with only five days between the two meeting dates.
 - Constellation's Saturday meetings used to be on the 3rd Saturday until we moved our Saturday meetings about 10 years ago to the Howard County Center for the Arts. The 3rd Saturday at HoCo was already claimed by another AAO, so we opted for the 2nd Saturday.
 - Alice looked at the 2025 calendar. Ten of the months have the 1st Monday and 2nd Saturday falling in the same week.
 - The motion is pending until we find out whether the 3rd Saturday is available at the 50+ Center and how this change would impact the Thursday Needlepoint Interest Group.
- Jeanette brought up the fact that we are advertising that we have three meetings counting the Needlepoint Special Interest Group on Thursdays as a regular meeting. The Thursday meeting was created when the ANG chapter in Maryland closed. This should be discussed with the members who started this group to see how they feel.
- Kathy agreed to be on the Audit team for Feb 2025. Devon, Sue and Kathy will get together to plan the audit. Ann Fink is a good resource.

The first Board meeting for 2025 will be on January 21, 2025.

Susie adjourned the meeting at 8:21 pm. There were no objections.

CONSTELLATION CHAPTER EGA ZOOM SPECIAL BOARD MEETING
September 3, 2024
Zoom Meeting Recorded by Mary Tod
Minutes Submitted by Bonnie Berman

Meeting called to order at 8:02 pm by Mary Tod, Chairperson of the Policy and Procedure Committee. Jan Rollins and Bonnie Berman were the other committee members.

MEMBERS PRESENT: A quorum was met with the following attendees: Cynthia Rosenberg, Devon Andres, Jane Bauersfeld, Donna Finley, Jeanette Farrell, Jan Rollins, Carol Crumley, Mary Tod, Kathy Schatz, Sue White, Alice LaSota and Bonnie Berman.

SPECIAL BOARD MEETING

- The purpose of this Special Board Meeting was to go over any remaining questions or issues with the updated Policy and Procedures.
- All issues and questions were discussed and agreed upon.
- Alice made a motion to approve the Policy and Procedure document with the corrections made to be presented to the membership for approval at our annual meeting. Donna seconded. There were no objections.
- Mary will go through the document one last time and put the document on Google Drive.
- A link will be in the Newsletter so members will have time to read before the Annual Meeting.
- The document will be presented for approval at the Annual Meeting.

Mary made the motion to adjourn the meeting at 8:52 pm. Carol seconded. There were no objections.

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Constellation EGA Board Meeting Agenda

Nov 17, 2024

Zoom

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 - How much did we make?
 - Where does this money go? Fundraising?
- P & P implementation.
 - Who needs to get the updated P&P's? Are they on the website?
 - Filling Historian, Hospitality (one volunteer), Tech (two volunteers), Fundraising
 - Hospitality – one volunteer per meeting?
- Big picture question to ponder throughout the year.... We know what EGA in general has to offer and we know specifically what Constellation has to offer (GO PROGAMS!). What do we have to offer new members? Why would someone choose to join us when there is so much being offered out in the internet universe?
 - Have we been talking to our new members about why they joined?

Program Report

Alice LaSota

There are seven in-person classes, two lectures on Zoom, and a field trip planned between now and April 2025. Ellen Brown, Associate Director of the East Columbia 50+ Center, has confirmed the meeting dates for our Monday and Saturday meetings and the Needlepoint Interest Group through June 2025.

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We are slowly getting used to all the wonderful AV equipment at our new location, thanks to Mary Tod and Chris Armstrong. We couldn't manage the programs without them.

Finally, I want to take a moment to say how grateful I am for the opportunity of being Program Chair for the past four years. It was an exhilarating and rewarding experience arranging for a varied choice of classes and lectures and organizing showcases and field trips. The Program Committee is responsible for our successes, each member contributing equally to all aspects of creating, organizing, and assuring all runs smoothly for each program. Thank you, Ann, Barbara, Debbie, and Terri!

Ann Fink will chair this committee beginning in 2025. I hope members continue to suggest good program ideas. That will make Ann's job easy.

Program Committee

Alice LaSota, alasota@umd.edu

Ann Fink, aormf@starpower.net

Barbara Bass, danbar2@verizon.net

Debbie Logsdon, ddlogsdon79@outlook.com

Terri Tubergen, terri.tubergen16@gmail.com

Treasurer's Report for November 19 Board Meeting

November 19, 2024

As of Nov. 19, 2024, the checking account had a balance of \$18,321.21. Our income to date is \$13,503.87 (including educational income and dues from National of \$1,960) and our expenses to date are \$11,296.78. I have attached our year-to-date (YTD) Budget vs. Actual tracking to show our income and expenses for the current year.

We currently have a PayPal balance of \$0.00.

Our 2 CDs have the following amounts: CD ending in -0137 has a balance of \$3,294.30, at a rate of 4.426%, (APR 4.5%) and matures December 27, 2024.

CD ending in -2241 has a balance of \$5,656.85, and was renewed at a rate of 4.4% and is also due in December 2024. Interest rates are likely to decrease, so future rates should be good, but not as good as this year.

Our total current worth (combined checking account, PayPal, and CDs) is \$27,272.36. We have received \$642 in donations to date and \$1,045.92 in fundraising.

Susan White

Devon Andres

Treasurer

Budget vs. Actual, November 20, 2024

INCOME		
Dues*	\$2,400.00	\$2,716.00
Educational Events*	\$10,000.00	\$9,050.95
Seminar (MAR)		
Exhibit		
Fund Raising*	\$1,000.00	\$1,045.92
Sales*		
Advertising*	\$130.00	\$0.00
Community Outreach*	\$800.00	\$0.00
Contributions, Restricted*	\$200.00	\$379.00
Contributions, Unrestricted*	\$100.00	\$263.00
Parties/Meals		
Retreats		
Contributions/Gifts		
Other*		\$0.00
Transfer from savings		
TOTAL REVENUE	\$14,630.00	\$13,454.87

EXPENSES		
Region Dues		\$38.00
Educational Events*+	\$11,200.00	\$10,084.50
Seminar* (MAR)		
Exhibits*		
Fund Raising*		
Cost of Sales		
Rent*	\$1,000.00	\$187.50
Newsletter & website*	\$300.00	\$43.79
Administration*	\$500.00	\$281.38
Officers Travel	\$500.00	\$0.00
Community Outreach	\$1,500.00	\$661.61
Parties/Meals		
Retreats		
Contributions/Gifts	\$100.00	\$0.00
Membership Expenses*	\$100.00	\$0.00
IDEA		\$0.00

Other*		\$0.00
TOTAL EXPENSES	\$15,200.00	\$11,296.78

November 2024

EGA Constellation Chapter
Newsletter Report

The Dec/Jan newsletter is my final one as editor. Thank you to everyone for being supportive. Special thanks to Mary Tod for proofreading and creating the PDF version. The newsletter would be only half as good without her. Special thanks to Alice Lasota for helping me wrangle the calendar and program flyers, and giving me a shoulder to cry on.

The newsletter rough draft is being corrected and updated this week. It will then be sent Mary Tod for the final proofread and conversion to PDF.

I will be emailing newsletter format information and my usual procedures to Chris Armstrong so she has a guide for newsletter creation. The Feb/Mar newsletter will be Volume 25, Number 1.

Remember that **deadlines are Jan 10th, March 10th, May 10th, July 10th, Sept 10th, and Nov 10th.**

Karen Olsen

Newsletter Editor

Outreach and Diversity Program Report

November 19, 2024 Board Meeting

The Outreach and Diversity Committee has been busy in the recent months with Stitch in Public events in Anne Arundel County and Howard County libraries, along with the Howard Co Pride Festival in October. We plan to continue to attend bi-monthly stitching events at the Mountain Road Library. We also have an event scheduled at the Glen Burnie Library on 3/15/25. Our event at the Howard County Library on October 19th was successful and the librarian there has stated that anytime we would like to return they would be really happy to have us. She was very helpful with advertising the event and setting up a nice space for us and even donating some supplies.

The completion of the Love Quilts is moving along slowly but surely. Lisa Rainey and Ann Fink put the squares together and completed the front layer of each quilt. Jeanne Haley has one of them to put the finishing back on and I have the 2nd one to hand off to her hopefully at the December meeting. If everything goes as planned I will drop them both off to the Chesapeake Pediatric Hospice program by the end of January.

Jeanette Farrell

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We currently have a PayPal balance of \$0.00.

Our 2 CDs have the following amounts: CD ending in -0137 has a balance of \$3,294.30, at a rate of 4.426%, (APR 4.5%) and matures December 27, 2024.

CD ending in -2241 has a balance of \$5,656.85, and was renewed at a rate of 4.4% and is also due in December 2024. Interest rates are likely to decrease, so future rates should be good, but not as good as this year.

Our total current worth (combined checking account, PayPal, and CDs) is \$27,272.36. We have received \$642 in donations to date and \$1,045.92 in fundraising.

Susan White

Devon Andres

Treasurer

Budget vs. Actual, November 20, 2024

INCOME		
Dues*	\$2,400.00	\$2,716.00
Educational Events*	\$10,000.00	\$9,050.95
Seminar (MAR)		
Exhibit		
Fund Raising*	\$1,000.00	\$1,045.92
Sales*		
Advertising*	\$130.00	\$0.00
Community Outreach*	\$800.00	\$0.00
Contributions, Restricted*	\$200.00	\$379.00
Contributions, Unrestricted*	\$100.00	\$263.00
Parties/Meals		
Retreats		
Contributions/Gifts		
Other*		\$0.00
Transfer from savings		
TOTAL REVENUE	\$14,630.00	\$13,454.87

EXPENSES		
Region Dues		\$38.00
Educational Events*+	\$11,200.00	\$10,084.50
Seminar* (MAR)		
Exhibits*		
Fund Raising*		
Cost of Sales		
Rent*	\$1,000.00	\$187.50
Newsletter & website*	\$300.00	\$43.79
Administration*	\$500.00	\$281.38
Officers Travel	\$500.00	\$0.00
Community Outreach	\$1,500.00	\$661.61
Parties/Meals		
Retreats		
Contributions/Gifts	\$100.00	\$0.00
Membership Expenses*	\$100.00	\$0.00
IDEA		\$0.00

Other*		\$0.00
TOTAL EXPENSES	\$15,200.00	\$11,296.78

November 2024

EGA Constellation Chapter
Newsletter Report

The Dec/Jan newsletter is my final one as editor. Thank you to everyone for being supportive. Special thanks to Mary Tod for proofreading and creating the PDF version. The newsletter would be only half as good without her. Special thanks to Alice Lasota for helping me wrangle the calendar and program flyers, and giving me a shoulder to cry on.

The newsletter rough draft is being corrected and updated this week. It will then be sent Mary Tod for the final proofread and conversion to PDF.

I will be emailing newsletter format information and my usual procedures to Chris Armstrong so she has a guide for newsletter creation. The Feb/Mar newsletter will be Volume 25, Number 1.

Remember that **deadlines are Jan 10th, March 10th, May 10th, July 10th, Sept 10th, and Nov 10th.**

Karen Olsen

Newsletter Editor

Outreach and Diversity Program Report

November 19, 2024 Board Meeting

The Outreach and Diversity Committee has been busy in the recent months with Stitch in Public events in Anne Arundel County and Howard County libraries, along with the Howard Co Pride Festival in October. We plan to continue to attend bi-monthly stitching events at the Mountain Road Library. We also have an event scheduled at the Glen Burnie Library on 3/15/25. Our event at the Howard County Library on October 19th was successful and the librarian there has stated that anytime we would like to return they would be really happy to have us. She was very helpful with advertising the event and setting up a nice space for us and even donating some supplies.

The completion of the Love Quilts is moving along slowly but surely. Lisa Rainey and Ann Fink put the squares together and completed the front layer of each quilt. Jeanne Haley has one of them to put the finishing back on and I have the 2nd one to hand off to her hopefully at the December meeting. If everything goes as planned I will drop them both off to the Chesapeake Pediatric Hospice program by the end of January.

Jeanette Farrell

