

CONSTELLATION CHAPTER EGA HYBRID BOARD MEETING

August 4, 2024

**Hybrid Meeting Recorded by Mary Tod
Minutes Submitted by Bonnie Berman**

Meeting called to order at 3:01 pm by Susie Jordan, President.

MEMBERS PRESENT: A quorum was met with the following attendees: Susie Jordan, Cynthia Rosenberg, Karen Olsen, Devon Andres, Donna Finley, Jane Bauersfeld, Jeanette Farrell, Judith Todes, Jan Rollins, Carol Crumley, Mary Tod, Kathy Schatz, Sue White, Alice LaSota and Bonnie Berman.

AGENDA (Attachment #1):

Submitted by Susie Jordan, President

- See Attachment #1.

APPROVAL OF MINUTES OF THE PREVIOUS MEETING:

- A motion to approve the minutes of June 18, 2024, was made by Carol and seconded by Alice. There were no objections. Motion carries.
- Bonnie brought up the issue of the storage of minutes. Mary volunteered to put the electronic version of the minutes that Bonnie has online. Unless we find someone to scan the hard copies whoever is the Recording Secretary will keep them. Addendum: Debbie Barlow has volunteered to scan hardcopies of older minutes.

PROGRAMS (Attachment #2):

Submitted by Alice LaSota, 1st VP/Programs & Education

- See Attachment #2.
- Alice reminded everyone that the deadline for the crewel in-person class by Canby Robertson is August 26th.

TREASURER (Attachment #3, 3.1, 3.2):

Submitted by Devon Andres & Sue White, Treasurers

- See Attachment #3, 3.1, 3.2.
- Proposed 2025 budget (Attachment #3)
 - There is an issue with rent costs going up.
 - It was noted that we have savings and donations to help with increase in space costs.
 - Once we decide on where the meetings will be held we can adjust the budget and send out for Board approval.
- The Legacy Fund is under unrestricted donations.
- Kathy brought up a discrepancy in dollar amounts between the written report (Attachment 3.1) and the spreadsheet (Attachment #3.2). Revised reports were sent.
- The suggestion was made to change heading on spreadsheet to "Year Budget" for clarification.
- Reminder that education income and expenses can appear in different years so there is usually a discrepancy.

MEMBERSHIP (Attachment #4):

Submitted by Cynthia Rosenberg, 2nd VP/Membership

- See Attachment #4

- Waiting until Sept to send out Membership Roster as National is behind on verifying renewal. All received corrections to the roster have been made.

NEWSLETTER (Attachment #5):

Submitted by Karen Olsen, 3rd VP/Newsletter

- See Attachment #5
- For the upcoming newsletter articles are due August 31st instead of September 10th.
- Chris Armstrong has volunteered to be the new Newsletter Editor.

REGIONAL REPORT:

Submitted by Jane Bauersfeld, Regional Representative

- Susie noted that registration for Region Seminar starts August 14th.

TECHNOLOGY REPORT:

- Jeanette reported that the calendar is up-to-date except for one class she has questions on.

OUTREACH (Attachment #6):

Submitted by Jeanette Farrell

- See Attachment #6
- Volunteers are going to Howard County Fair to demonstrate stitching on Tuesday Aug 6th from 10am-2pm and Thursday August 8th from 4-8pm. Volunteers are needed for Thursday. Jeanette has parking passes.
- Jan reported that Ann Fink has finished her Love quilt top and is contacting Jeannie about the quilting.

CORRESPONDING SECRETARY:

Submitted by Donna Finley, Corresponding Secretary

- Only sent out two cards this month.
- Need to send a card to Edie as she is having surgery next week.

OLD BUSINESS:

- Mentoring still needs to be addressed.
- Nominating committee
 - The ballot for the newsletter to be voted on is newsletter- Chris Armstrong, program- Ann Fink, and board members Michele Hunter and Mary Vransky.
 - The terms of officers that will continue: President-Susie Jordan, membership-Cynthia Rosenberg, corresponding secretary-Donna Finley, recording secretary-Bonnie Berman, treasurer-Sue White and Devon Andre, board-Mary Tod, Jan Rollins, Kathy Schatz and Janet Farrell.
 - A motion to approve the proposed slate of officers, was made by Mary and seconded by Karen. There were no objections. Motion carries.
- Susie commented that she needs a Co-President. She also said that in other chapters most of the positions consist of two members.
 - Do the Bylaws have to be changed?
 - How would task be split?
 - If not a Co-President maybe and Administrative Assistant?
 - The Co-Presidents would be on an overlapping terms so when one leaves the other is there to help the new Co-President.

- Now that we know what is in National's New Member Packet Susie will address with Ann and Nancy as to what is needed in our Chapter New Member Packet.
- Fireside auction made over \$700. Starting to gather items to take to Fireside again.
- The next ANCAC meeting is August 8th.
- Legacy Fund
 - Does not say education only. The only restriction is it must have Board approval.
 - Susie said she will rewrite the Legacy Fund description and send it around for the Board's input.
 - Susie will write an article for the newsletter about the Legacy Fund as we have new members who might not know about it.
- Alice commented that a lot of times when people donate they specify for education.
- We are still putting together a list of charities to give to that are helping people who were affected by the Key Bridge collapse.
- Policy and Procedures
 - All input that was sent has been incorporated.
 - Mary will go through one more time to double check and then send to the Board for final input.
 - A Zoom meeting will be called to address the Policy and Procedures to discuss and if no other corrections to approve.
 - If there are still corrections they will be made and another meeting will be called.
- Meeting room issues
 - Susie would like to have a decision made by next Monday August 12th.
 - Howard County Art Center (HCAC)
 - If we decide to stay at HCAC we must sign contract by August 26th.
 - HCAC rates have increased from \$15/hr to \$22/hr.
 - No firm date on changing buildings but it will be approximately a year.
 - New building has limited parking especially for handicap parking.
 - HCAC has not been very accommodating last year and this year.
 - If we move we have to make decisions about storage cabinet and the library.
 - Harriet Tubman Center
 - Parks and Recreation controls Center
 - Is a historically Black School.
 - No large room.
 - Would be split into two room.
 - Each room has its own cost.
 - Expensive – approximately \$4,000/yr.
 - Two rooms would be good when we have a class.
 - Two rooms when stitching causes a separation.
 - No counter space or sink.
 - Good parking.
 - Can reserve for the year but pay monthly.
 - Room configuration can be requested.
 - East Columbia Senior Center
 - Big rooms.
 - Two classrooms downstairs.
 - There is an elevator.
 - Have counter space with sink.
 - Cost is \$40/hr.

- We would have the same problem with noise as we have now when having a class and stitch-in at the same time.
- Big multipurpose room on first floor with kitchen.
 - Room can be broken up into three sections.
 - Any combination of these three sections can be rented.
 - During day cannot rent section with kitchen because they serve meals to seniors.
 - Can setup be specified?
- Susie encourages everyone to go look at space after Monday's meeting. Would like a decision made by August 12th.
- Will we would be guaranteed the same space all year?
- The rental form does not specify that you have to be a member of the Senior Center.
- How will younger people feel about going to a Senior Center?
- Good parking.
- Alice brought up if we can rent any storage space as we do at the HCAC with the rolling cabinets. It was discussed that we could pair down the contents of the rolling cabinet and use a couple rolling carts.

NEW BUISNESS:

- The storage cabinet should be purged of items not being used.
 - Take a poll and see the last time anyone used the library.
 - If library not being utilized maybe it can be sold as a fund raiser.

Mary made the motion to adjourn the meeting at 4:22 pm. Carol seconded. There were no objections.

Constellation EGA Board Meeting Agenda

August 4, 2024

Zoom

- Call to order.
- Approval of minutes
- Programs
- Treasurer
- Membership
- Newsletter
 - Advertising
 - September 10 is the next newsletter deadline.
- Region Report
- Tech Team
- Outreach/Diversity
 - Love Quilt – Jeanette Farrell
 - Library Stitch In's
 - Ho Co Fair
- Corresponding Secretary
- Old Business
 - Mentoring
 - Heidi Snyder, Nancy Kenealey and Mary are working on this.
 - Nominating committee –
 - Update new member letter/packet – Susie will talk to Nancy and Anne
 - Still needs to be done.
 - What is National giving out
 - Fireside auction complete. We made \$700 plus.
 - ANCAC
 - Meets monthly on the 2nd Thursday at 7PM.
 - HCAC building changes
 - Blenda Eckhart is following this
- New Business
 - Legacy fund
 - Can this be used for something other than education?
 - Nonprofit donation for 2024
 - Something related to the Key Bridge?
 - HCAC Space transformation meeting
 - Harriett Tubman Center as possible new meeting place
 - Policy and Procedure updates underway.
 - Mary, Bonnie and Jan are working on this
- Big picture question to ponder throughout the year.... We know what EGA in general has to offer and we know specifically what Constellation has to offer (GO PROGAMS!). What do we have to offer new members? Why would someone choose to join us when there is so much being offered out in the internet universe?
 - Have we been talking to our new members about why they joined?

Program Report
Alice LaSota

Summertime is stitch-in time – 1st Mondays at Miller Library and 2nd Saturdays at the Arts Center. These stitch-ins are well-attended with around 20 members per session. The program committee is purposely building in a couple of them during the 2024-25 set of meetings to give people a chance to work on class projects, ask questions, and enjoy interacting with each other.

The Arts Center contract for Sept 2024 through June 2025 has been received. The deadline for turning it in is August 26.

Hazel Blomkamp will present a class on Zoom for four sessions in Feb-Mar. 2025! There is one class registration deadline due during the summer – August 26, for Jacobean Constellation. This class will be taught by Canby Robertson on October 7.

2025 Budget Proposal					
INCOME			EXPENSES		
Dues*	\$2,500.00	+100	Region Dues		
Interest*	\$350.00	+320	Educational Events*+	\$11,200.00	
Educational Events*	\$10,000.00		Seminar* (MAR)		
Seminar (MAR)			Exhibits*		
Exhibit			Fund Raising*		
Fund Raising*	\$1,000.00		Cost of Sales		
Sales*			Rent*	\$1,500.00	+500
Advertising*	\$130.00		Newsletter & website*	\$300.00	
Community Outreach*	\$800.00		Administration	\$500.00	
Contributions, Restricted*	\$200.00		Officers Travel	\$500.00	
Contributions, Unrestricted*	\$300.00	+200	Community Outreach	\$1,500.00	
Parties/Meals			Parties/Meals		
Retreats			Retreats		
Contributions/Gifts			Contributions/Gifts	\$100.00	
Other*			Membership Expenses*	\$100.00	
Transfer from savings		420	IDEA		
			Other*		
TOTAL REVENUE	\$15,280.00		TOTAL EXPENSES	\$15,700.00	

Treasurer's Report for August Board Meeting

July 30, 2024

As of July 30, 2024, the checking account had a balance of \$15,775.35. Our income is \$7,716.37 (including educational income) and our expenses to date are \$9,666.13. Note that one of the reasons for this is Pax. We received \$1,300 in payments for Pax in 2023, but all of the expenses were paid in 2024. Overall, Constellation income matched expenses for Pax. I have attached our year-to-date (YTD) Budget vs. Actual tracking to show our income and expenses for the current year.

We currently have a PayPal balance of \$0.00.

Our 2 CDs have the following amounts: CD ending in -0137 has a balance of \$3,257.95, at a rate of 4.426%, (APR 4.5%) and matures December 27, 2024.

CD ending in -2241 has a balance of \$5,587.26, and was renewed at a rate of 4.4% and is also due in December 2024. Interest rates are likely to decrease, so future rates should be good, but not as good as this year.

Our total current worth (combined checking account, PayPal, and CDs) is \$24,560.56. We have received \$263 in donations to date.

Susan White

Devon Andres

Treasurer

Actual vs. Budget 2024

	2024 Budget	YTD Actual
INCOME		
Dues*	\$2,400.00	\$2,176.00
Interest*	\$30.00	\$100.00
Educational Events*	\$10,000.00	\$4,446.45
Seminar (MAR)		
Exhibit		
Fund Raising*	\$1,000.00	\$730.92
Sales*		
Advertising*	\$130.00	\$0.00
Community Outreach*	\$800.00	\$0.00
Contributions, Restricted*	\$200.00	\$0.00
Contributions, Unrestricted*	\$100.00	\$263.00
Parties/Meals		
Retreats		
Contributions/Gifts		
Other*		\$0.00
Transfer from savings		
TOTAL REVENUE	\$14,660.00	\$7,716.37

	2024 Budget	YTD Actual
EXPENSES		
Region Dues		\$0.00
Educational Events*+	\$11,200.00	\$7,908.63
Seminar* (MAR)		
Exhibits*		
Fund Raising*		
Cost of Sales		
Rent*	\$1,000.00	\$1,403.50
Newsletter & website*	\$300.00	\$31.79
Administration*	\$500.00	\$325.21
Officers Travel	\$500.00	\$0.00
Community Outreach	\$1,500.00	\$0.00

Parties/Meals		
Retreats		
Contributions/Gifts	\$100.00	\$0.00
Membership Expenses*	\$100.00	\$0.00
IDEA		\$0.00
Other*		\$0.00
TOTAL EXPENSES	\$15,200.00	\$9,669.13

Membership report for August 4, 2024 Board Meeting

There are 158 members on our roster. Out of these, I have confirmation that 118 are in good standing as having paid their dues for this year. Forty members still remain in the roster without dues verifications. However, I have not received the verifications for July 2024 from EGA National , and some of these members have confirmed to me that they did renew. I am continuing to reach out to those whose renewals have not yet been reported and expect that most have in fact renewed.

New members receive the following from national when they join; a a [tote bag](#), a [sticker sheet](#), an EGA logo sticker and the latest issue of Needle Arts magazine.

I am continuing to give out membership cards to those who want them, and will attend the start of the August meetings for that purpose. Anyone who does not attend meetings should send me a SASE so I can send them their cards. There will no longer be physical membership cards distributed from National after this year. Members will be instructed to print cards from the website.

Cynthia Rosenberg

August 4, 2024

August 2024

EGA Constellation Chapter
Newsletter Report

For the last newsletter, everyone was very good and got their submissions in on time.

I have not heard from anyone about a new newsletter editor yet.

Mary is going to be out of town at the end of September. Since she is the one who converts the newsletters to PDF format, we'll need to get the October/November issue done early. **Please have your submissions to me by August 31, 2024.**

Karen Olsen

Newsletter Editor

Outreach and Diversity Program Report

The Outreach and Diversity Committee continues to hold/attend Stitch-in-Public events every month. We are seeing some positive outcomes of our efforts, with 7 new or newer members attending our last meeting. New members included people we have met at our stitch-in-public events at the libraries and two people that Susie and Katherine Justice talked to while shopping at the Stitching Post and handing out our business cards.

Our Quilting project is moving along. They have the completed cross stitch squares and are putting them together into quilts that will be taken to the Chesapeake Hospice for Children in the fall.

Here are our upcoming events:

- Tuesday, August 6 (10a-2p) and Thursday, August 8 (4p-8p)-Howard County Fair
- Saturday, August 10, 2p-4p Stitch-in-Public at the Mountain Road Library
- Monday-Wednesday, September 16th-18-Frederick County Fair (more information about times to be shared as we get closer to the event)
- Saturday, September 28, 2p-4p-Stitch-In-Public at the Glen Burnie Library
- Saturday, October 19, 2p-4p-Stitch-in-Public at the Central Branch of the Howard County Library