

CONSTELLATION CHAPTER EGA ZOOM SPECIAL BOARD MEETING

September 3, 2024

**Zoom Meeting Recorded by Mary Tod
Minutes Submitted by Bonnie Berman**

Meeting called to order at 8:02 pm by Mary Tod, Chairperson of the Policy and Procedure Committee. Jan Rollins and Bonnie Berman were the other committee members.

MEMBERS PRESENT: A quorum was met with the following attendees: Cynthia Rosenberg, Devon Andres, Jane Bauersfeld, Donna Finley, Jeanette Farrell, Jan Rollins, Carol Crumley, Mary Tod, Kathy Schatz, Sue White, Alice LaSota and Bonnie Berman.

SPECIAL BOARD MEETING

- The purpose of this Special Board Meeting was to go over any remaining questions or issues with the updated Policy and Procedures.
- All issues and questions were discussed and agreed upon.
- Alice made a motion to approve the Policy and Procedure document with the corrections made to be presented to the membership for approval at our annual meeting. Donna seconded. There were no objections.
- Mary will go through the document one last time and put the document on Google Drive.
- A link will be in the Newsletter so members will have time to read before the Annual Meeting.
- The document will be presented for approval at the Annual Meeting.

Mary made the motion to adjourn the meeting at 8:52 pm. Carol seconded. There were no objections.